



Request for proposal 2324-35

The City of Norman, located at 201 West Grey, is seeking written proposals for snow and ice clearing services at our Main Municipal Campus, as depicted in the attached map, on an as needed basis.

Scope of Work: Work will include plowing, shoveling and dispensing ice melt from parking lot, drives, and sidewalks during winter weather events.

Snow and ice shall be pushed to or placed in designated areas that will be agreed upon by the contractor and City of Norman Parks and Recreation Department.

The term contract will be for one (1) fiscal year, July 1, 2024 – June 30th, 2025. When the City of Norman deems it is necessary to utilize the successful bidder, the Park Manager will contact the successful bidder, giving as much notice as possible to inform that their services will be needed. The successful bidder should only respond when contacted by the Park Manager. The successful bidder will be responsible for any damage to City of Norman property while removing snow on campus grounds. The City of Norman will not be responsible for any damage to the successful bidder's equipment under any circumstances. City of Norman has some capabilities for snow removal and may work in coordination with the successful bidder when applicable.

To be considered the bidder must,

1. Possess appropriate state and local business licenses and insurance
2. Provide a completed snow clearing proposal sheet
3. Possess and provide appropriate equipment inventory list
4. Provide three (3) references with proposal

Upon selection, bidder must be able to provide:

1. A form W-9 with Tax ID
2. A Certificate of Liability Insurance with a minimum of \$1,000,000 worth of liability insurance, pursuant to the Oklahoma Governmental Tort Claims Act 51 O.S. §154.

A map of the City of Norman Main Municipal Campus is attached with a legend of areas and their treatment styles and priorities.

Please complete and return the attached proposal labeled "Snow Clearing Proposal sheet". Deliver to the Parks and Recreation Office at 225 N. Webster Ave. Norman, Ok 73069 or mail your proposal ATTN: Wade Thompson, Parks Manager and the address referenced above. Proposals will be accepted until December 29, 2023 at 5:00 p.m. If you have any questions, please contact the Park Manager, Wade Thompson at 405-366-5478.



The City of NORMAN

225 N. Webster Ave.
Norman, Oklahoma 73069

PARKS AND RECREATION
Phone: 405-366-5472
Fax: 405-366-5470

SNOW CLEARING PROPOSAL SHEET

Name of Company: _____

Contact information: _____

List of Equipment available to be used – Please be descriptive

Number of Personnel available: _____

Truck with Plow hourly rate: \$_____ /hour

Skid Steer hourly rate: \$_____ /hour

Sidewalk Clearing/treating hourly rate \$_____ /hour

Per lbs. Price Ice Melt \$_____ /lbs.

References

Name

Company

Contact

Reference: _____

Reference: _____

Reference: _____



The City of **NORMAN**

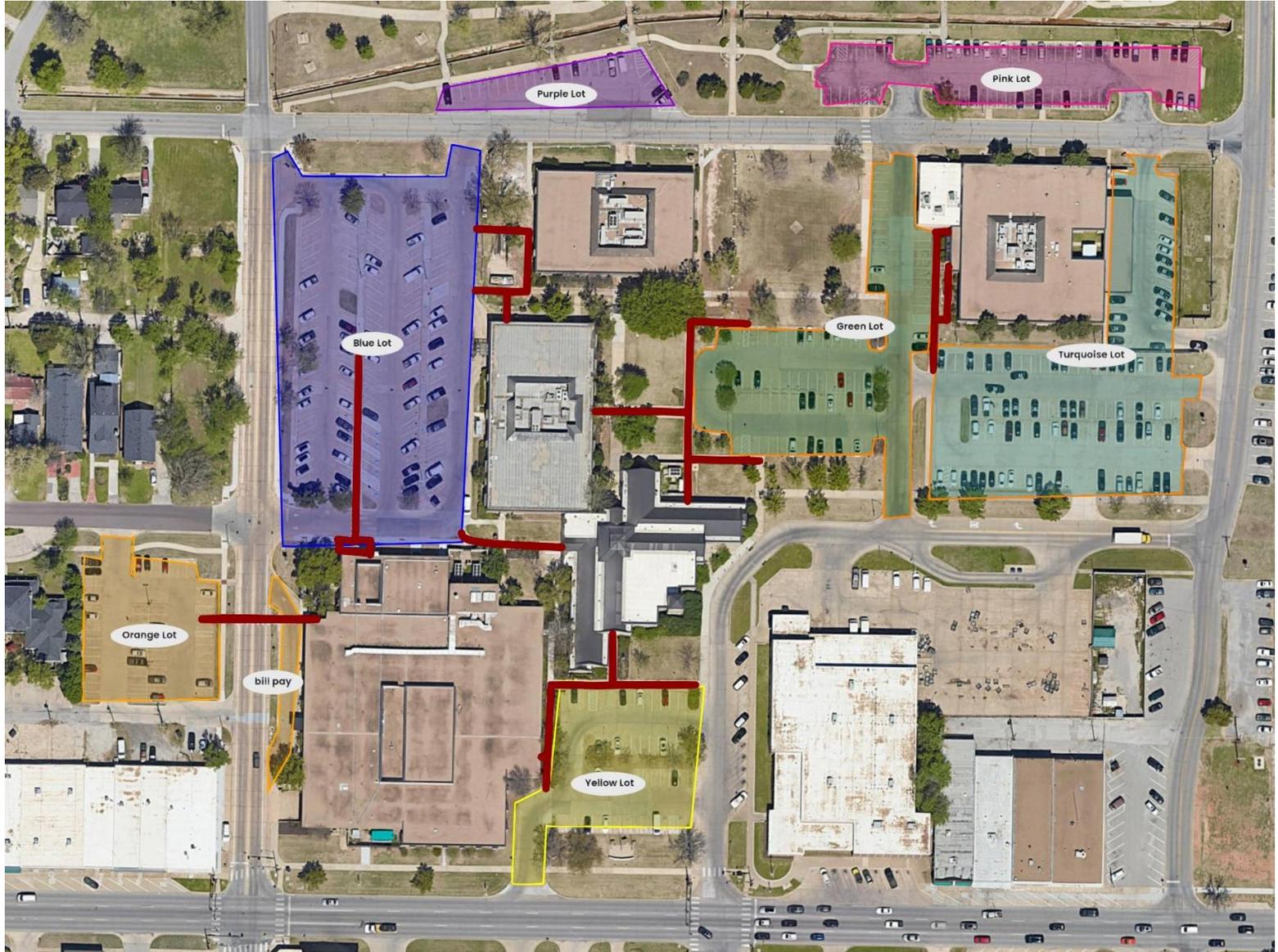
225 N. Webster Ave.
Norman, Oklahoma 73069

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Snow Removal Campus Sites



Red Lines are primary sidewalk-clearing routes.

Shaded areas are parking lots that will need to have snow removed.



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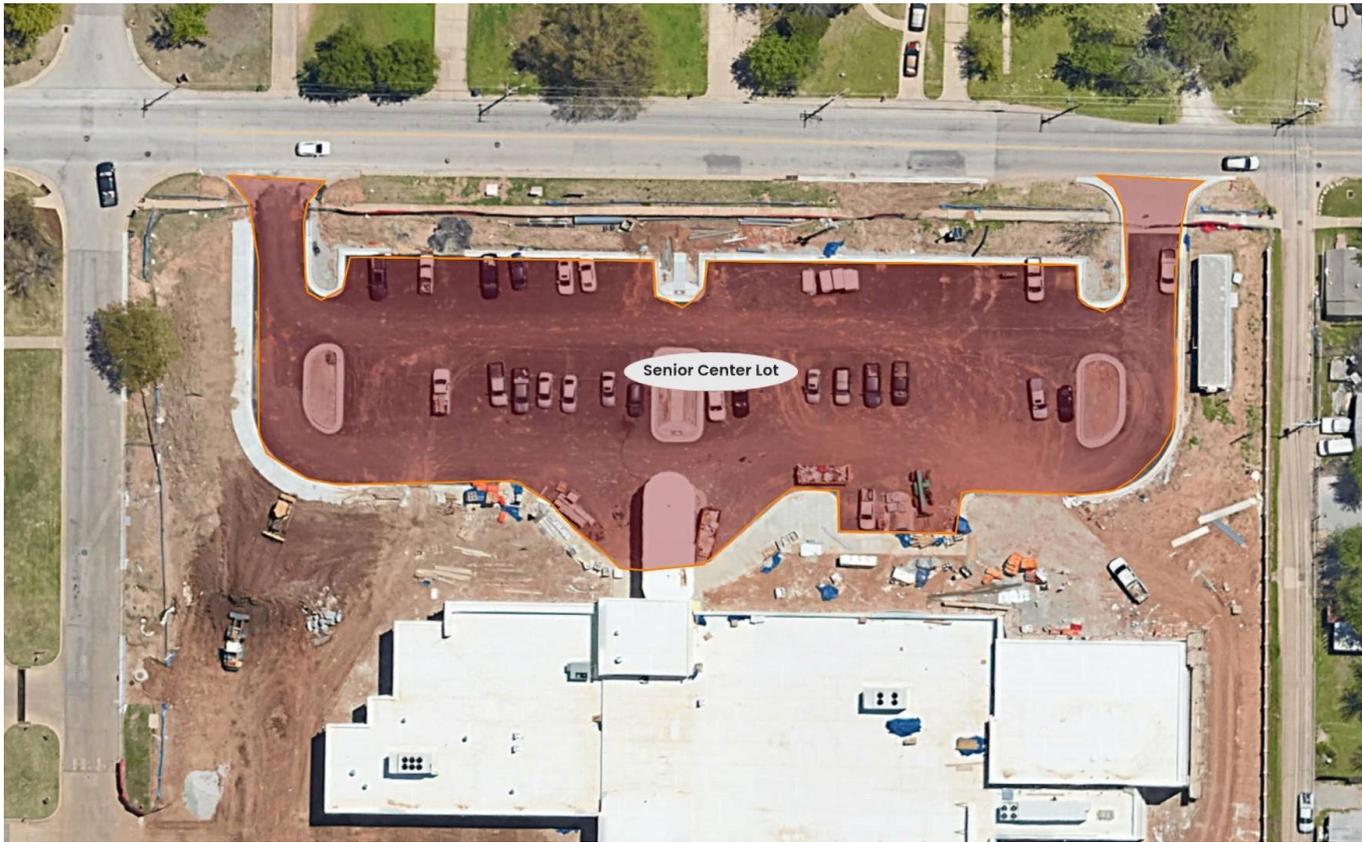
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